# CAMPUS LIFE AND STUDENT AFFAIRS

# **Administrative Resources**

### **Center for Career Exploration**

The Center for Career Exploration (CCE) provides comprehensive career development services for current SFC students and alumni. CCE's mission aims to ensure all SFC students and alumni are career-ready for the workforce. We provide various career planning resources such as resume and cover letter guidance, mock interview practices, internship planning, self-assessment, and graduate school planning. Many of our career exploration events and programs allow students to connect with alumni and employers to obtain meaningful internships and plan for life after graduation. Visit the Center for Career Exploration website for additional information.

#### **Wellness Services**

The goal of the Wellness Center is to offer services for students to meet some of their primary and emergency health care needs as well as provide counseling and support for many of the emotional and developmental issues that college students face.

Professional counselors are available Monday – Friday, 9am – 6pm and Tuesdays, Wednesdays, Thursdays 10am – 5pm to help students resolve concerns that may interfere with their academic progress, social development, or personal satisfaction. Individual and group counseling is available for problems due to stress, academic anxiety, relationship difficulties, family problems, depression, and substance abuse, among others. Referrals to off-campus care givers can be arranged when appropriate.

#### **Counseling Services**

### Natasha Edwards

Assistant Dean and Director of Health Promotion & Wellness Room 7205 Office: 718.489.2035 | Fax: 718.489.3410 nedwards2@sfc.edu

### Candance Abellard Assistant Director of Health Promotion & Wellness Room 7205 Office: 718.489.5335 | Fax: 718.489.3410

#### **Student Health Services**

NYS Public Health Law Section 2165 (https://www.health.ny.gov/ prevention/immunization/handbook/section\_9\_appendices/appendix\_a/ public\_health\_law/article\_21/title\_6/section\_2165.htm) and NYCRR Title 10, Subpart 66-2 require students attending post-secondary institutions, who were born on or after January 1, 1957 and registered for 6 or more credit hours, to demonstrate proof of immunity against measles, mumps, and rubella.

All first-time students must submit their Immunization Forms to https://forms.sfc.edu/230444056091045 (https:// forms.sfc.edu/230444056091045/). All questions related to immunization compliance should be sent to immunizations@sfc.edu.

Kamla Holland

Assistant Director of Student Affairs/Interim Title IX Coordinator Suite 6101 Email: kholland@sfc.edu Office: 718-489-2019

#### Mission, Ministry & Interfaith Dialogue

SFC's Office of Mission, Ministry & Interfaith Dialogue is dedicated to helping students pursue whole-person development. Our programs and resources are inspired by the charism of St. Francis of Assisi and follow the mission of St. Francis College.

We're passionate about creating an atmosphere of genuine friendship and support, and we strive to promote a strong and inclusive community through social responsibility, mutual respect, service, justice and spiritual growth. Working in collaboration with other departments, our office focuses particularly on the spiritual development of students and the college community.

Access the following link for additional information about ministry and interfaith: https://www.sfc.edu/student-life/mission-ministry-interfaith-dialogue (https://www.sfc.edu/student-life/mission-ministry-interfaith-dialogue/)

# **Emergency Notification: SFC Alerts**

SFC Alerts is St. Francis College's urgent notification system. It allows the College to send out emergency and urgent information to students, faculty & staff in a variety of ways like emails, text messages, phone calls and instant messages. Messages will only be sent for school wide situations like Snow Cancellations or Building Evacuations. SFC Alerts cycles through a series of contacts that each student puts in priority order until a student acknowledges that they have received the alert. Students will never be spammed. Each student's St. Francis email address is entered into the system, but it is up to every individual to personalize their entry to add things like cell phone number and instant message addresses. You can update your information by going to the mySFC portal at https://mysfc.sfc.edu/. If you do not have your authorization code, please contact the Office of Government & Community Relations at (718) 489-5404 or go to www.sfc.edu/sfcalerts (http://www.sfc.edu/sfcalerts/).

# How to Obtain A Locker

Lockers are available for all full-time, matriculated students. You must provide your own lock. You are not required to have a locker. They are made available for your convenience and used at your own risk. Further information regarding locker rental is available in the Office of Student Activities (2000). All lockers must be cleaned out at the end of the academic year. The college is not responsible for lost and/or stolen items.

# **Identification Cards**

In the interests of maintaining the safety and security of the campus, the College requires that all members of the academic community have a properly validated identification card. Students and employees of college must carry the card at all times and swiped upon each entrance to the college. Students must also present their card when requested by any college official.

All faculty, staff, administration, and students can obtain their ID card in the Office of Student Activities (Room 2000). Lost ID cards may be replaced at a cost of \$10.00

### 2 Campus Life and Student Affairs

Students whom excessively sign-in at our Security Desk are subject to discipline by the Dean of Students.