

HUMAN RESOURCES (HR)

HR-2201 Management Theory and Practice (3 Credits)

Requisite(s): BUS-1001

[Renumbered from HR 201] Analyzes the functions of planning, organizing, directing, controlling, and communicating as exercised by managers of all enterprises. Students develop an understanding of the levels of management and their implications for the management function. Consideration is given to the conceptual, technical, and human relations skills needed for effective management. Prerequisite: BUS 1001. 3 credits. Every semester; day and evening.

Typically offered: All Sessions

HR-2204 Human Resources Management (3 Credits)

Requisite(s): BUS-1001

The study of current human resources administration in various types of organizations incorporating all aspects of human resources management, including recruitment, testing, placement, motivation, training, sensitivity training, cultural differences, governmental assistance and regulations, wage administration, employee benefits, and industrial judicial practices (grievances and arbitration).

Typically offered: As Needed

HR-3304 Human Resources Management (3 Credits)

Requisite(s): HR-2201

[Renumbered from HR 304] The study of current human resources administration in various types of organizations incorporating all aspects of human resources management, including recruitment, testing, placement, motivation, training, sensitivity training, cultural differences, governmental assistance and regulations, wage administration, employee benefits, and industrial judicial practices (grievances and arbitration). Prerequisite: HR 2201. 3 credits. Offered as needed.

Typically offered: All Sessions

HR-3310 Organizational Behavior (3 Credits)

Requisite(s): HR-2201 or HR-2204

[Renumbered from HR 310] This course focuses on the fundamental concepts of psychology, sociology, cultural anthropology, and awareness of human behavior in organizational environments. Individual and group reactions, motivation, perception, leadership roles, personality dynamics, and stem culture differentiation are studied through an active learning process. Prerequisite: HR 2201. 3 credits. Offered as needed.

Typically offered: As Needed

HR-3409 Indust Rel & Collect Bargng (3 Credits)

Requisite(s): Take HR-2201;

The various factors, including legislation, involved in the negotiaion of a contract between employers and employees; the aspects of the administration and interpretation of the contract are analyzed through actual contracts and cases involving portions of the contract, appropriate legislation, and administrative rulings.

Typically offered: Fall Only

HR-3410 Compensation (3 Credits)

Requisite(s): Take HR-2201;

This course examines the development and administration of wage and salary programs in all sectors. Topics include the flow of events that determine what financial rewards are provided. Other areas of study include the role of compensation in recruitment, retention, and promotion.

Typically offered: Spring Only